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# **Pakistan Synthetics Limited**

## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 39th Annual General Meeting of the shareholders of Pakistan Synthetics Limited will be held on Saturday, October 26, 2024 at 10:15 a.m. in Meeting Hall at 2nd Floor of Institute of Chartered Accountants of Pakistan (ICAP) located at Chartered Accountant Avenue, Clifton, Karachi, Pakistan to transact the following business:

### **ORDINARY BUSINESS**

1. To confirm the minutes of the 38th Annual General Meeting of the Company held on October 28, 2023.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with Directors' and Auditor's Report thereon for the year ended June 30, 2024.
3. To appoint Auditors of the Company and to fix their remuneration. The retiring auditors' M/S. BDO Ebrahim & Co., Chartered Accountants being eligible have offered themselves for reappointment.

To transact any other business with the permission of the Chair

By the Order of the Board

Date: : October 03, 2024  
Karachi

**MUHAMMAD IMRAN**  
**COMPANY SECRETARY**

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# **Pakistan Synthetics Limited**

## **NOTICE OF ANNUAL GENERAL MEETING**

### **1. Closure of Share Transfer Books**

The Shares Transfer Books of the Company will remain closed from Saturday, October 19, 2024 to Saturday, October 26, 2024 (both days inclusive). Transfer received at the office of the Company's share registrar M/s F.D. Registrar Services (Private) Limited, 1705, 17th Floor, Saima Trade Tower A, I.I. Chundrigar Road, Karachi, at the close of business on October 18, 2024 will be treated in time to attend the 39th Annual General Meeting of the Company.

### **2. Participation in General Meeting**

- \* A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. Votes may be given either personally or by proxy or by attorney, and in case of a corporation by a representative duly authorized.
- \* The instrument of proxy, duly executed should be deposited at the Registered Office of the Company at least 48 hours before the time of the 39th Annual General Meeting.
- \* In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

### **3. Change of Address**

The Shareholders are requested to notify if there is any change in their addresses and the contact numbers immediately to our Share Registrar, M/s F.D. Registrar Services (Private) Limited.

### **4. Submission of CNIC & Bank Account details**

CNIC numbers and bank account details of shareholders are mandatorily required for dividend distribution. Shareholders are therefore requested to submit a copy of their CNIC and bank detail (if not already provided) to the Share Registrar, M/s F.D. Registrar Services (Private) Limited.

### **5. Transmission of Financial Statements and Notices through email**

Pursuant to Notification vide SRO 787(1)/2014 of 08 September 2014; SECP has directed to facilitate the members of the company receiving Annual Financial Statements and Notices through electronic mail system (e-mail). We are pleased to offer this facility to our members who desire to receive Annual Financial Statements and Notices of the Company through e-mail in future. In this respect members are hereby requested to convey their consent via e-mail at [headoffice@pslpet.com](mailto:headoffice@pslpet.com).

Further, it is the responsibility of the member to timely update the Share Registrar of any change in the registered e-mail address.

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# Pakistan Synthetics Limited

## NOTICE OF ANNUAL GENERAL MEETING

### 6. Uncollected Shares and unclaimed dividend

Shareholders who have not yet collected their dividend / physical shares are advised to contact our Share Registrar immediately to collect / enquire about their unclaimed dividend or shares.

### 7. TRANSMISSION OF ANNUAL REPORT

In terms of approval of the shareholders of the Company in 20th Extraordinary General Meeting held on 21 June, 2023 and pursuant to SECP's Notification No. SRO 389(1)/2023 dated 21 March 2023, the Annual Report for the financial year ended on 30 June 2024 of the Company may be viewed and downloaded by following the QR code and website as given under :

<b>WEBLINK</b> <a href="https://pslpet.com/annual-reports/">https://pslpet.com/annual-reports/</a>	<b>QR CODE</b> 
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The shareholders who wish to receive a hard copy of the Annual Report may send to the Company Secretary / Share Registrar, the Standard Request Form available on the website of the Company [www.pslpet.com](http://www.pslpet.com). The Company then will provide a free-of-cost hard copy of the Annual Report to the shareholders within one week of the request.

### 8. AVAILABILITY ON WEBSITE:

The notice of the Annual General Meeting has been placed on the website of the Company [www.pslpet.com](http://www.pslpet.com).

### 9. PARTICIPATION IN THE AGM THROUGH VIDEO CONFERENCING:

- a) To attend the AGM through video-conferencing facility, members are requested to register themselves by providing the following information through email at [headoffice@pslpet.com](mailto:headoffice@pslpet.com) at least forty-eight (48) hours before the AGM:
- i. Name of Member;
  - ii. CNIC .;
  - iii. Folio No. / CDC IAS No.;
  - iv. Cell No.; and
  - v. Email Address.
- b) Members will be registered, after necessary verification as per the above requirement and will be provided a video-link by the Company via email.
- c) Only those members will be accepted at the AGM via video-conferencing whose names match the details shared with the Company for registration (as mentioned in point 'a' above).
- d) The login facility will remain open from 10::00 a.m. till the end of AGM.

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# Pakistan Synthetics Limited

## FORM OF PROXY

### 39TH ANNUAL GENERAL MEETING

I/We \_\_\_\_\_

of \_\_\_\_\_

being a member(s) of Pakistan Synthetics Limited holding \_\_\_\_\_

Ordinary shares hereby appoint \_\_\_\_\_

of \_\_\_\_\_ or failing him/her \_\_\_\_\_

of \_\_\_\_\_ who is / are also member(s) of Pakistan Synthetics Limited as my / or proxy in my / our absence to attend and vote for me / us and on my / our behalf at 39th Annual General Meeting of the Company to be held on 26 October, 2024 and / or any adjournment thereof.

As witness my / our hand / seal this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Signed by the said \_\_\_\_\_

In the presence of 1. \_\_\_\_\_

2. \_\_\_\_\_

Please Quote Folio # /  
Participant ID # & A/C &

Signature on Revenue  
Stamp of Appropriate  
Value

#### IMPORTANT

1. This Proxy Form, duly completed and signed must be received at the Registered Office of the Company at Office # 1504, 155h Floor, Emerald Tower, Clifton, Block-5, Karachi. Not less than 48 hours before The time of holding the meeting.
2. No person shall act as proxy unless he himself is a member of the Company except that a corporation may appoint a person who is not a member.
3. If a member appoints more than one proxy and more than One instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.

#### FOR CDC ACCOUNT HOLDERS/ CORPORATE ENTITIES:

In addition to the above the following requirements have to be met:

1. The Proxy Form shall be witnessed by two persons whose name addresses and CNIC numbers shall be mentioned on the Form.
2. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished will the Proxy Form.

# پاکستان سینتھیکس لمیٹڈ

مختار نامہ (پراکسی فارم)

میں / ہم

ساکن

بجائیت رکن (ممبر) پاکستان سینتھیکس لمیٹڈ مقرر کرتا ہوں / کرتی ہوں / کرتے ہیں / کرتی ہیں / مسماۃ

ساکن

کویاں کی غیر حاضری میں مسمی / مسماۃ

ساکن

کے نام سے جو خود بھی پاکستان سینتھیکس لمیٹڈ کارکن ہے کہ وہ بطور میرا / ہمارا مختار نامہ (پراکسی) پاکستان سینتھیکس لمیٹڈ کے سالانہ اجلاس عام میں جو

26 اکتوبر 2024 کو منعقد ہو رہا ہے یا اس کے کسی ملتوی شدہ اجلاس میں شرکت کرے اور وہ میری / ہماری جگہ میری / ہماری طرف سے حق رائے دہی استعمال کرے۔

مورخہ 2024 کو میرے / ہمارے دستخط سے جاری ہوا۔

دستخط

فولیو نمبر	سی ڈی سی کھاتہ نمبر	حصص کی تعداد

گواہ نمبر 1

دستخط

نام

کمپیوٹر انڈر قومی شناختی کارڈ نمبر

پتہ

گواہ نمبر 2

دستخط

نام

کمپیوٹر انڈر قومی شناختی کارڈ نمبر

پتہ

ہدایات:

- مختار (پراکسی) کارکن (ممبر) ہونا ضروری ہے۔
- ممبر (رکن) کے دستخط، نمونہ شدہ دستخط / اندراج شدہ دستخط سے مماثلت ہونا ضروری ہے۔
- سی ڈی سی اکاؤنٹ ہولڈر یا سب اکاؤنٹ ہولڈر کو مختار نامہ (پراکسی فارم) کے ہمراہ کمپیوٹر انڈر قومی شناختی کارڈ یا سپورٹ کی مصدقہ نقل منسلک کرنا ضروری ہے۔ کارپوریٹ ادارے کے نمائندوں کو معمول کے مطابق دستاویزات ساتھ لانا ضروری ہے۔
- مختار نامہ (پراکسی فارم) مکمل شدہ کاپی کے رجسٹرڈ آفس میں اجلاس کے مقرر وقت سے کم از کم 48 گھنٹے قبل جمع کرنا ضروری ہے۔